

JOB DESCRIPTION: Class Teacher

Name: Adam Connolly

In addition to the responsibilities set out in the school teachers' pay and conditions document you will also undertake the following duties and responsibilities.

Responsible to: Headteacher, Deputy Headteachers

Purpose of post:

- To contribute to assigned year group to achieve high quality teaching, effective use of resources and the highest standards of learning and achievement for all pupils through a creative and rigorous curriculum.
- To take an active and positive role in the development of curriculum attainment and progress within the school as a member of year group team.
- To promote the wellbeing of staff and pupils in the school with particular reference to year group and class.
- To contribute to the work of the assigned year group, ensuring all statutory and school assessments are undertaken and share accountability for standards within the year group.

Main duties and responsibilities:

- Responsible for the welfare and safeguarding of children and young people.
- To promote by word and example the teaching and practices of the Roman Catholic Church and ensure all pupils have the opportunity to participate in daily liturgy and prayer.
- Support and secure the commitment of others to the mission, ethos and policies of the school and promote high levels of achievement in school.
- To work as part of a year group team in the process of devising, implementing, monitoring, assessing and evaluating the curriculum provision, implementation of teaching and learning for the school, including areas of curriculum resourcing, pupil behaviour and achievement.
- Promote our core values and positively engage with the wider school community.
- Be an excellent practitioner who is an example to staff, pupils and parents in terms of:
 - High personal standards of classroom practice
 - Providing stimulating and challenging learning environment
 - Excellent subject knowledge of the curriculum
 - The ability to plan, assess and evaluate to a high standard
 - High expectations of pupil achievement
 - Commitment and professionalism

- Organisational and school operation skills
- Excellent understanding of class and specific target group assessment and data analysis
- To observe all health and safety rules and guidance and to take all reasonable care to promote the health and safety at work of yourself, other staff and pupils.
- Collaborate, cooperate and support roles of colleagues, in achieving the school priorities and targets, and monitor the progress towards meeting them.
- Ensure the promotion of equal opportunities in all aspects of school life.
- Contribute to fostering strong links of communication with governors, parents and the wider community
- Attend year group meetings as required and report to YGL, SLT and governors as necessary.

Specific Responsibilities

- Support the work of the assigned year group, share responsibility for the quality of learning, pupil progress and standards.
- Facilitate standardisation and have an awareness of standards in all subjects for specific year group.
- Ensure that you understand the curriculum and school policies and follow them accordingly.
- Attend regular planning meetings and contribute to progress meetings and reports as appropriate.
- Contribute to discussions with the Headteacher, Deputy Headteachers and Subject Leaders to plan to provide support and monitoring for underachieving pupils or groups.
- Contribute to termly Curriculum planners and welcome meetings.
- Ensure that parents are well informed about the curriculum, targets, children's progress and attainment.

This job description will be reviewed annually as part of the performance management review process, or more frequently if necessary. It may be amended at any time after consultation with the Headteacher and post holder.

Signed: (Employee) Date:

Signed: (Headteacher) Date: